

**Bayside Council of PTAs - Board Meeting
August 28, 2006**

Home of Janet Abelson, 7 Pomona St., El Cerrito

Minutes – FINAL DRAFT

I. Meeting convened.

Attending: Robert Studdiford (Castro), President; Charley Cowens (Portola), VP Communications; Janet Abelson (El Cerrito High School), VP Membership; Robin Wilson (Crespi), VP Programs; Pamela Gilbert-Snyder (Kensington), Secretary; Peggy Wilcox (El Cerrito High School), Treasurer; Cathy Garza (Kensington), Auditor

The agenda was approved and the meeting started at 7:15 pm.

II. President's Report – Robert Studdiford

Robert met the new assistant superintendent taking Vince Kilmartin's position. He appears to have good skills for our bond and facilities issues, and for holding to commitments. Needs flexibility. We hope to have a strong first general meeting. The agenda is full, but it is important to provide PTA officer training, especially for fledging units and units that are being reestablished. We need to do more to get the "T" back in PTA.

III. Officers' Reports

- A. Parliamentarian - Robert Studdiford, for Alisha Elischer.** Alisha needs the 2006 template for the bylaws, which we are rewriting. We need to raise fees and are also changing voting rules to encourage meeting participation. The current quorum is any ten PTA members from five schools. We would like for the PTA members to be designated school representatives. We need to communicate these changes to the units in advance. General meeting must ratify by a 2/3 vote and there must be 30 days' notice. We will give a preview at the first meeting and ratify at the second meeting in November, if possible. Charley pointed out that one of the main roles for the historian (Tony Campbell) is to tally and report volunteer hours, as this validates our role as a volunteer organization.
- B. Treasurer's Report - Peggy Wilcox.** There are a few checks to deposit. One warrant to Janet Abelson in the amount of \$121.89 was approved for postage. Robert must sign the bank signature form.
- C. Membership - Janet Abelson.** The 2005/2006 audit report was approved for presentation at the first general meeting. Janet has PTA membership cards for all but four schools: Riverside, Richmond High, Stege, and Caesar Chavez. She needs help contacting the PTA officers of these schools, if a unit exists. Charley will help. Crespi wants to form a PTA. Robert will help them reconstitute their unit. The North

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Campus High School unit has been disbanded by the state PTA. The Seaview Elementary School unit has been officially disbanded due to the closing of the school.

- D. Approval of Minutes - Robert Studdiford.** The Minutes from the June 26 Bayside PTA Board meeting were read and approved with minor amendments.
- E. Programs - Robin Wilson.** A packet concerning the Reflections art program will be given to each PTA unit. The theme this year is "My Favorite Place." December 8th is the due date for artwork to the district. The Awards Ceremony is scheduled for January 20th. Robert thinks impartial artists should judge artwork.
- F. Communications - Charley Cowens.** Robert will find a meeting place for the general meeting, either Alvarado or Serra Adult School. Charley needs this information this week in order to include it in the newsletter. Would like to post "draft" meeting minutes on the website for those who can't attend. Corrected minutes, redlined, can be added as they are approved. There are currently 3 Bayside PTA e-mail lists: one for all WCCUSD unit officers (broadcast to all, but replies go just to sender), one for all JSUSD unit officers (same as above), and Bayside board list (replies go to all on list). Charley is compiling a list of all communication channels at district schools. He is also compiling a questionnaire to submit to all district board candidates to ensure a good debate on the issues that matter to us: K-8/ Middle school improvements; uniforms; charter schools; bond programs/parcel tax; stemming district flight; decline of ADA, school closures; collective bargaining; transfers. Will send out a draft questionnaire by e-mail.

IV. General Meeting Agenda – Robert Studdiford

Would like for the new superintendent and assistant superintendent to attend, along with fire chiefs who are handling CERT training. Safety needs to be addressed. It is mandatory for all schools to have drills. Schools need to know what they should do. Other agenda items: Reflections, Bylaws, Business. This will take one hour. The second hour will be devoted to officers' training? Important especially for treasurers. There is a toolkit on the website. Robert was formally appointed to form a subcommittee to organize a school board candidates' forum as a special meeting.

V. Public Comment

None.

VI. Adjournment

The meeting was adjourned at 9:45 pm. The next meeting will be held on October 23 at 7:00 pm at Janet Abelson's house.